

# GREENVILLE PUBLIC SCHOOL DISTRICT

## RELOCATION OF ASSET FORM



School/Building \_\_\_\_\_

Building Administrator \_\_\_\_\_

Date of Relocation \_\_\_\_\_

Description of Asset \_\_\_\_\_

GPSD Tag Number \_\_\_\_\_

Current Location \_\_\_\_\_

New Location \_\_\_\_\_

Signature of Building Administrator \_\_\_\_\_

Received by \_\_\_\_\_

Date \_\_\_\_\_

Picked up by \_\_\_\_\_

*Please complete and return to the Business Office.*