

District: Greenville Public School District
Section: I - Instructional Program
Policy Code: IDCAB - Credit Recovery Program

INSTRUCTION CREDIT RECOVERY

The Board of Trustees of Greenville Public Schools realizes that students should have an opportunity to recover credit for a course that they have failed. Credit Recovery allows a student to earn credit for a course for which they did not previously receive a passing grade. In a credit recovery program, an assessment is made of the student's strengths and weaknesses in regards to the course content.

Based on this assessment, the student completes instruction only in the course objectives that have not been mastered. Upon successful demonstration of mastery for these objectives, the student receives credit for the course. A credit recovery course is tailored to the individual needs of each student and allows a student to earn credit in a few weeks or months rather than repeating the entire course. A credit recovery program can be an effective way of helping students get back *on* track toward graduation, and perhaps encourage students to stay in school.

Definition of credit recovery:

Credit recovery is defined as a course-specific, skill-based learning opportunity for students who have previously been unsuccessful in mastering content / skills required to receive course credit for graduation or earn promotion.

1. Admission to the Credit Recovery Program

- a. To enter a credit recovery course a student must have a grade no lower than 50.
- b. Students are screened by a district review committee to determine admission based on motivation, aptitude, and need, and/or the reading level required for the computer based program. The composition of the committee may include but is not limited to the Principal or designee, Counselor, SPED representative (if applicable), Intervention Specialist, and a Central Office Administrator.
- c. Parental consent is required as part of the admission process for the Credit Recovery Program.
- d. Based on extenuating circumstances, the district review committee will have the latitude to enroll students based on need.

2. Limitations of the Credit Recovery Program

- a. Students may not use Credit Recovery solely for the purpose of improving their GPA.
- b. A district review committee will determine the number of Credit Recovery Courses that a student can take at one time.
- c. Students shall not remain in a Credit Recovery Course for more than one year.
- d. ***Only students that have failed a course may enroll in credit recovery to earn a minimum passing grade.***

3. Removal from the Credit Recovery Program

- a. Failure to complete all assignments within one year will result in the student being removed from the Credit Recovery Program.
- b. Any student found guilty of cheating will receive a grade of zero, appropriate counseling and removal from the program.

4. Instructional Methodology:

- a. An online computer assisted instructional program for Credit Recovery will be utilized for instruction
- b. Certified teachers will help with the content and non-certified staff will assist with facilitation
- c. Certified teachers and non-certified staff will facilitate the online courses.
- d. Credit Recovery Courses will be scheduled to meet needs of individual students in computer lab or other designated classroom either after school, during school, or in the summer with designated facilitators.

5. Content and Curriculum

- a. Credit Recovery Curriculum shall be based on the Mississippi Curriculum Frameworks competencies and objectives.

6. Grades:

- a. The credit recovery course must be completed with 80 percent mastery.
- b. The credit recovery grade will be the district's lowest passing grade upon

successful completion of the class.

c. The district flags the courses earned through credit recovery on the permanent record,
but not the quarterly grade report.

d. MSIS is notified when a student earns credit through a credit recovery program.

SOURCE: MS State Board of Education Rules 28.5

Last Review Date: _____
Review History:[1/1/1900][1/1/1901]

Adopted Date: 6/14/2011

Approved/Revised Date: