

District: Greenville Public School District
Section: G - Personnel
Policy Code: GC - Classified Staff Positions Section

CLASSIFIED STAFF SECTION

Classified non-instructional personnel are "at will" employees whose duties do not require a certificate (or license) issued by the State Department of Education. Classified employees have no property rights in their employment, which may be terminated without notice, at any time, by either the employee or the employer.

The superintendent has the power, authority and duty to make assignments to the various schools in the district of all noninstructional and nonlicensed employees, as provided in Miss. Code Section 37-9-17, and to make reassignments of such employees from time to time. ' 37-9-14 (2) (s)

The superintendent has the power, authority and duty to employ and dismiss non-instructional and nonlicensed employees as provided by law. ' 37-9-14 (2) (y)

Within the limits of the available funds, the superintendent of schools shall recommend to this school board all non-instructional employees to be employed and may prescribe the duties thereof. Compensation for such employees may be paid from any lawful funds. ' 37-9-3

This board has the power, authority and duty to employ all non-instructional and noncertificated employees and fix the duties and compensation of such personnel deemed necessary pursuant to the recommendation of the superintendent of schools. ' 37-7-301 (w)

The board considers its classified personnel who serve as secretaries, cafeteria workers, public relations consultants, custodians, maintenance workers, bus drivers, and other non-licensed and non-instructional positions to be vital to the smooth functioning of the school system.

Certificated and noncertificated personnel are to work together as partners to provide the best possible learning situations for the students of this school district.

NOTE: All new hire licensed and non-licensed employees after July 1, 2000 must have a state child abuse registry check and criminal records background check ~~via fingerprint card~~. Please see sample policy GCD- Classified Personnel Hiring.

LEGAL REF.: MS CODE as cited

CROSS REF.: Policies CA - General School Administration Goals and Objectives

CC - Organization Charts

GCD - Classified Personnel Hiring

GCRAA - Fair Labor Standards Policy

Last Review Date: _____
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