

**District:** Greenville Public School District  
**Section:** B - School Board Operations  
**Policy Code:** BCAC - Special Meetings of the Board

### **SPECIAL MEETINGS OF THE BOARD**

Special meetings of this school board may be held upon the call of the president thereof, or upon the call of a majority of the members thereof. '37-6-11

In order for an item to be legally considered at a called meeting of the board, there must be prior notice that the item will be discussed at the meeting. All items to be discussed at the special or called meeting must be included in the call.

- A notice of the place, date, hour and subject matter of any called special meeting, shall be posted within one (1) hour after such meeting is called in a prominent place available to examination and inspection by the general public in the building in which the school board normally meets.
- A copy of the notice shall be made a part of the minutes or other permanent official records of this school board.
- The notice of a called special meeting shall be posted to the school district's website, if the public body has a website and has the capability to update the website, not less than one (1) hour before the meeting.

A majority of the members of this school board shall constitute a quorum for the transaction of business. All action taken by this school board shall become effective at the time it is taken. '37-6-9

All meetings of this school board shall commence in open session. '25-41-7

This school board may make and enforce reasonable rules and regulations for the conduct of persons attending its meetings. '25-41-9

### **ENFORCEMENT OF OPEN MEETINGS LAW**

The Mississippi Ethics Commission shall have the authority to enforce the provisions of the Open Meetings Law upon a complaint filed by any person. Upon receiving a complaint, the commission shall forward a copy of the complaint to the head of the public body involved. The public body shall have fourteen (14) days from receipt of the complaint to file a response with the commission. After receiving the response to the complaint or, if no response is received after fourteen (14) days, the commission, in its discretion, may dismiss the complaint or proceed by setting a hearing in accordance with rules and regulations promulgated by the Ethics Commission.

If the Ethics Commission finds that a member or members of a public body has willfully and knowingly violated the provisions of the Open Meetings Law, the Ethics Commission may impose a civil penalty upon the individual members of the public body found to be in violation of the provision of the Open Meetings Law in a sum not to exceed Five Hundred Dollars (\$500.00) for a first offense and One Thousand Dollars (\$1,000.00) for a second or subsequent offense, plus all reasonable expenses incurred by the person or persons in bringing the complaint to enforce the Open Meetings Law.

**TELECONFERENCE OR VIDEO MEETING**

In the event that this board finds its necessary to conduct a meeting through means of teleconference or video, the board shall adhere to the requirements of the Open Meetings Law, as specified in Section 25-41-5 of the MS Code.

LEGAL REF.: MS CODE as cited

CROSS REF.: Policies BCAD Teleconference or Video Board Meeting  
BCBA Time and Place of Board Meetings  
BCBK Executive Sessions

Last Review Date: \_\_\_\_\_  
Review History:[1/1/1900][1/1/1901]

**Adopted Date:** 6/28/2011  
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