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District: Greenville Public School District
Section: D - Fiscal Management
Policy Code: DJEC - Federal Purchasing and Procurement

FEDERAL PURCHASING AND PROCUREMENT

The Greenville Public School District shall comply with all state and federal laws regarding purchasing and procurement. The implementation of this guidance is to reduce administrative burden and risk of waste, fraud, and abuse for federal awards.

When utilizing federal funds, district staff must strictly adhere to the guidance and rules outlined by the Office of Management and Budget (OMB) in the Uniformed Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 Part 200); including but not limited to the following:

- Federal purchases of services under \$10,000 are considered "micro purchases." The purchase orders for micro purchases may be awarded without soliciting any competitive quotes if the costs are deemed reasonable. To the extent practicable, these purchases should be distributed equitably among qualified suppliers.
- All federal purchases of services between the amounts of \$10,000 to \$250,000 must have at least two (2) price or rate quotes. Any services over \$250,000 will need to follow the competitive bidding process.

The state of Mississippi is more restrictive on the purchase of goods (commodities); therefore, district staff must also adhere strictly to the guidance and rules outlined by the Mississippi State Purchase Law Summary, including the following:

- For all (irrespective of funding source) purchases of goods (commodities) between the amounts of \$5,000 and \$50,000, districts must have at least two (2) price quotes.
- For all (irrespective of funding source) purchases of goods (commodities) over \$50,000 must adhere to the Mississippi State Purchase Law Summary which requires the application of competitive bidding process.

The superintendent or designee shall develop procedures for the support of this policy.

This is a new policy.

Adopted Date:

Approved/Revised Date: